

TOWN OF SHOREHAM

INVITATION TO BID: CLEANING SERVICES

The Town of Shoreham is accepting proposals for cleaning services. The scope of work includes cleaning the Town Office and the Firehouse/Town Garage every two weeks. The work must be done outside of regular business and meeting hours (Monday-Thursday, 9:00 AM - 9:00 PM).

The Town Office is approximately 1800 square feet and includes a common meeting space, two back offices, a kitchenette, and a restroom. The area to be cleaned in the firehouse and garage is approximately 2000 square feet, including an office/meeting area, kitchenette, and bathroom. The work is expected to take approximately 15 hours per two-week period. The Town will provide cleaning equipment and supplies.

We invite both companies and qualified individuals to submit proposals. The awardee must be able to provide proof of insurance. The duration of the contract is 2 years with the option to renew.

Bids are due by 4:00 PM on Monday, July 14, 2025.

Mail or deliver proposal to:

Shoreham Town Office
297 Main Street
Shoreham, VT 05770

Questions? Call (802) 897-5841 or email shorehamtown@shorehamvt.us.