

# TRITOWN WATER DISTRICT NO. 1

## NOTICE OF REQUEST FOR STATEMENTS OF QUALIFICATIONS FOR ENGINEERING SERVICES

TriTown Water District No. 1 (The District) is in the process of obtaining Statements of Qualifications from qualified engineering firms, detailing the firms' qualifications, technical expertise, management and staffing capabilities, references, and related prior experience related to municipal water distribution, storage and treatment. Requested professional services will include, but are not necessarily limited to, preliminary engineering, design, preparation of bidding and contract documents, participation in the evaluation of bids and award of contracts and the administration and observation of construction activities to ensure compliance with plans and specifications associated with improvements to the District's treatment facility, Storage Facilities, and Distribution Networks, including pump stations.

Procurement of said services will be in accordance with elements of the procurement process in 40 U.S.C. § 1101-1104. Qualified firms/candidates interested in being considered for this project must submit **one electronic** copy of:

- letter of interest;
- general information on the firm's history, client base and experience;
- qualifications and experience of key staff persons (project manager, principal designer, resident engineer) who will likely be directly involved with District's projects, including client contacts;
- descriptions and client contacts for projects of related scope completed by the firm.

Submit the requested information to Trish Gordon. Clerk at [tritownwater@gmavt.net](mailto:tritownwater@gmavt.net); no later than the close of business on **Thursday, April 3, 2025**, to receive consideration.

Attention is directed to the fact that the proposed project(s) may be undertaken with a variety of Federal and State funds, including Congressionally Designated Spending and the Vermont Drinking Water State Revolving Fund (DWSRF) Loan Program, and that all work will be performed in accordance with the regulations issued by such agencies and the State of Vermont pertaining thereto.

The District shall evaluate the Statements of Qualifications and references submitted by interested firms and select a minimum of three firms which, in the District's opinion, are best qualified to perform the desired services. The District shall rank, in order of preference, the firms deemed to be the most highly qualified to provide the specific requested services and shall commence scope of services and price negotiations with the highest qualified professional firm for engineering services. Should such negotiations not be favorable, the District will commence negotiations with the next highest qualified firm. Prior engineering planning, design and construction experience related to the District's infrastructure will be considered in the selection. For each proposed project, interviews may be conducted prior to selection of a firm. Interviews may include discussions regarding potential design concepts and proposed methods of approach to the project.